

# Structure of Bills & Resolutions

## A Bill to Establish a Specific Policy looks like this:

**BE IT ENACTED BY THIS CONGRESS THAT:**

**SECTION 1.** State the new policy in a brief declarative sentence, or in as few sentences as possible.

**SECTION 2.** Define any unclear terms in the first section.

**SECTION 3.** Name the government agency that will oversee the enforcement of the bill along with the specific enforcement mechanism / process.

**SECTION 4.** Indicate the implementation date/timeframe.

**SECTION 5.** State that all other laws that are in conflict with this new policy shall hereby be declared null and void.

## A Resolution to Urge Further Action on a Specific Issue looks like this:

**WHEREAS,** State the current problem (this needs to be accomplished in one brief sentence); and

**WHEREAS,** Describe the scope of the problem cited in the first whereas clause (this clause needs to flow logically from the first); and

**WHEREAS,** Explain the impact and harms allowed by the current problem (once again, the clause needs to flow in a logical sequence);

**now, therefore, be it RESOLVED,** By this Congress that: state your recommendation for dealing with the problem (the resolution should be a clear call for action); and,

**be it FURTHER RESOLVED,** That (can add here an optional additional recommendation; if not used, end the previous clause with a period).